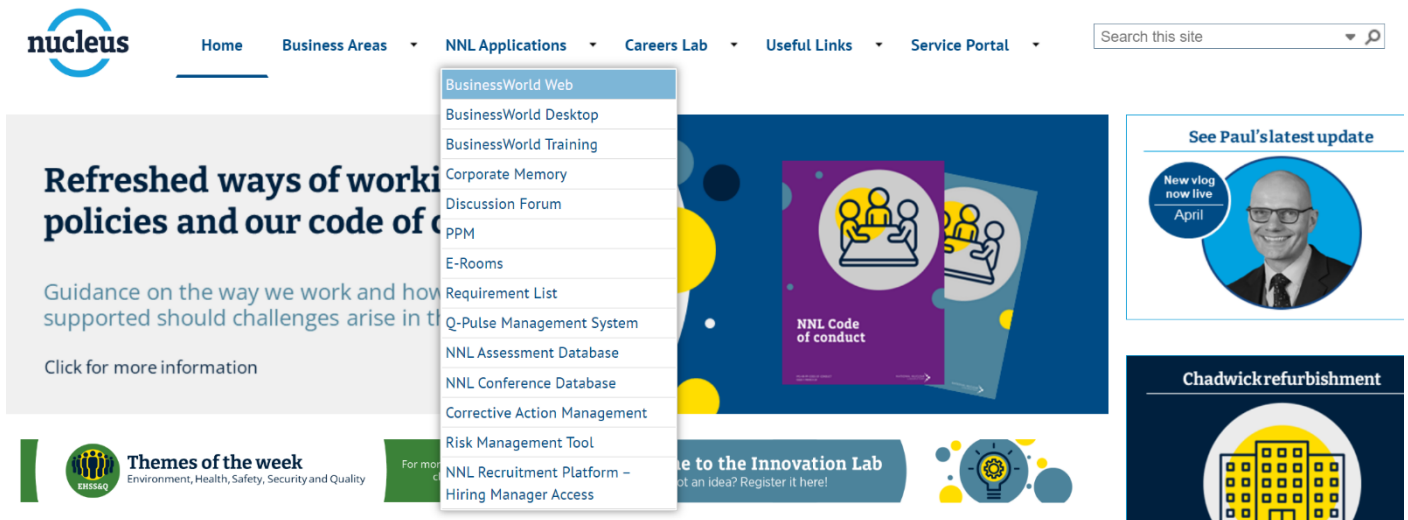
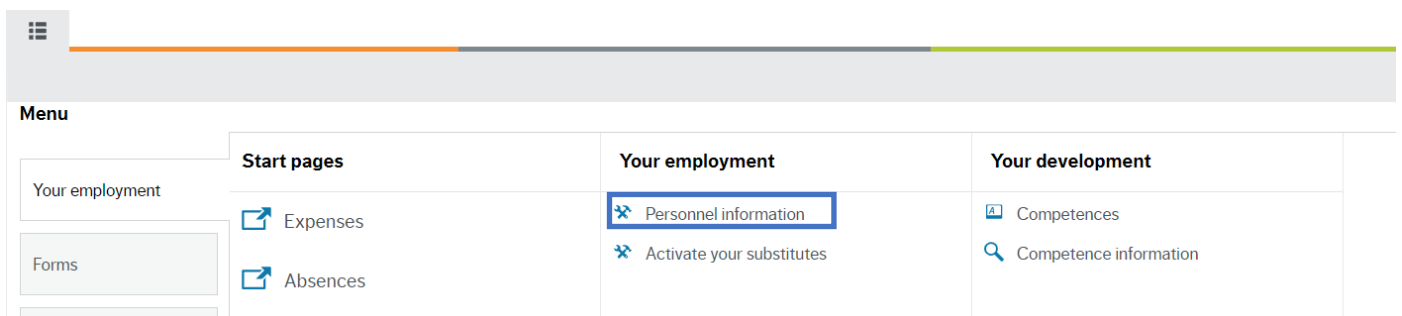


## How to check your bank details in Business World

- 1) Visit Nucleus homepage and under NNL Applications on the menu click on the words 'BusinessWorld Web'



- 2) Once in Business World Web, under the "Your Employment" column, click on the option for "Personnel information".



- 3) Under the heading 'Personnel Information' click on the tab called 'Payment information'. You will find your bank account details recorded here. Check they are correct and make any changes if necessary. If you do need to change your details, click save when you are done.

**Personnel information**

Resource   Contact information   Relations   **Payment information**   Employment   Resource Information

**Default payment information**

Pay method \*  
BACS  
IP

Bank account \*

Account Name

Sort Code