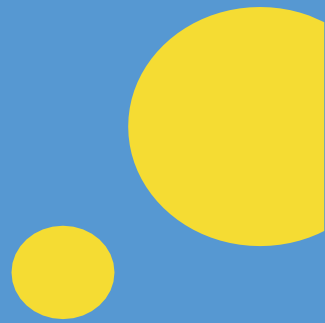


# Preston Laboratory



## About Preston Laboratory (Building A709)

At our Preston Laboratory on the Springfield site, we work in nuclear physics and advanced reactors, design and manufacture nuclear fuels, provide specialist analytical services and process chemistry.

There are approximately 290 people based at Preston Laboratory.

The postal address for the NNL facility is:

Preston Laboratory  
Springfields  
Salwick  
Preston  
Lancashire  
PR4 0XJ

Tel no: +44 (0)1772 963 995

## Working at Preston Laboratory

### Facility Opening Hours

Operational hours are: Monday to Friday 08:00 to 16:30

Core hours are: Monday to Friday 07:00 to 19:00

Reception is open and staffed from 08:00 to 16:00 Monday to Friday.

### Site Induction

For unescorted access to the Preston Laboratory office area, you will need to have completed the Preston Office Induction on e-learning. Additional inductions are required for the Preston Laboratory controlled area (available on e-learning) and the Springfields site (contact Preston business services team).

### Accessibility

Should you require any reasonable adjustments or additional facilities whilst working at Preston Laboratory, speak to your manager or your HR Business Partner. The Reasonable Adjustments Passport will be completed so arrangements can be made accordingly.

### Meeting Rooms

There are a number of meeting rooms of varying sizes in Preston Laboratory which are bookable via the Outlook calendar. The meeting rooms which have 'hub' in their name have facilities to hold Teams meeting.

### Hybrid Working

NNL has adopted a hybrid approach to work, which enables you to combine working from home with working on site if this is appropriate for your role.

Hot desks available for laptop use on the 1st Floor which can be booked via Microsoft Outlook.

### Welfare Facilities

Male and female toilets are located on both floors at the top of the spiral staircase. A disabled toilet can also be found on the 1st floor.

Kettles and fridges are located in the kitchen areas on the ground and first floor offices and the 1<sup>st</sup> floor rest room area.

Vending machines are located on the ground floor foyer.

Other facilities available include a Contemplation/Rest Room, Multi-Faith Room. Speak to your Line Manager for information on how to book this facility.

### Car Parking

Car parking is available Car Park 6 at the front and rear of the building.

### Facilities on the Springfields Site

A few minutes' walk from the NNL building you will find the on-site canteen facility which serves hot drinks and food, sandwiches and snacks. A coffee shop also situated within the canteen facility.